



Instructions

This form provides the information needed by Quebec Council to evaluate requests for a district surcharge to parents in excess of the Annual Fee (national membership plus provincial registration fee). A district surcharge may only be levied to cover room rental or honoraria for use of rooms. A request to levy a surcharge must be submitted to Quebec Council not later than May 31st for the following guiding season, and must be accompanied by

- a copy of the most recent district budget
- Annual Financial Report for the previous year
- details of the expected rental costs to be incurred.

If actual rental costs are higher than the estimate, a district may apply for approval to increase the surcharge. Approval for a surcharge must be requested each year. The form should be submitted to the DSN who will bring it forward to QC Council for approval.

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| District Name: | |
| A. Rental of meeting rooms <i>(projected rental costs, donations in lieu of rental or honoraria for use of space for the next Guiding year)</i> | \$ _____ _____ |
| B. Projected number of girl members in district for next year | |

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| District surcharge requested per girl <i>[Surcharges in excess of the rental cost (A) divided by projected girl members (B) will not be approved]</i> | \$ _____ |
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